

## Smartstreet Payment Options

### Online Payment Via eCheck or Credit Card\* (one time & recurring options)

**How does it work?** You set up a one time or recurring payment using eCheck, MasterCard, American Express or Discover.

**What do I need to do?** Simply follow the directions below:

- Log in to **www.smartstreet.com**
- Select "Online Payments"
- Choose "One Time Credit Card Payment"\*, "One Time eCheck Payment" or "Recurring Payments"

Note: You will need a login ID to set up a recurring online payment which can be obtained by selecting "Register Now" and completing the form.

- Select your association and follow the instructions on the screen

*\*There is a \$9.95 convenience fee and a \$5,000 maximum per transaction, if you pay via a credit card.*

### ACH/Recurring Automatic Draft

**How does it work?** Your assessment is automatically deducted from your account when due.

**What do I need to do?** Complete the enclosed ACH Authorization Form and send it, along with a canceled check to CCAM at P.O. Box 1698, Bluffton, SC 29910.

### US Mail/ Lockbox

**How does it work?** You write a check, enclose coupon and mail it in every time your assessment is due. **Please allow 5 to 7 business days for the check to reach Coastal Community Association Management.**

**What do I need to do?** Write a check payable to your homeowner's association, **as it is written on the coupon**, and mail it **along with your payment coupon** to the address listed on the coupon. **Important: Write your homeowner account number - as it appears on the coupon - on the check.**

### Your Bank's Online Bill-Pay

**How does it work?** Set up your community association as a payee with your bank's online banking bill-pay.

**What do I need to do?** Please complete your bill-pay setup **exactly** as follows:

- **Payee: Bluffton Park Community Owners' Association, Inc.**
- **Address 1: Coastal Community Association Management**
- **Address 2: P. O. Box 105007**
- **City: Atlanta State: GA Zip: 30348-5007**

**Reference Number: The address of your property in Bluffton Park.**