

Smartstreet Payment Options

Online Payment Via eCheck or Credit Card* (one time & recurring options)

How does it work? You set up a one time or recurring payment using eCheck, MasterCard, American Express or Discover.

What do I need to do? Simply follow the directions below:

- Log in to **www.smartstreet.com**
- Select "Online Payments"
- Choose "One Time Credit Card Payment"*, "One Time eCheck Payment" or "Recurring Payments"

Note: You will need a login ID to set up a recurring online payment which can be obtained by selecting "Register Now" and completing the form.

- Select your association and follow the instructions on the screen

**There is a \$9.95 convenience fee and a \$5,000 maximum per transaction, if you pay via a credit card.*

ACH/Recurring Automatic Draft

How does it work? Your assessment is automatically deducted from your account when due.

What do I need to do? Complete the enclosed ACH Authorization Form and send it, along with a canceled check to CCAM at P.O. Box 1698, Bluffton, SC 29910.

US Mail/ Lockbox

How does it work? You write a check, enclose coupon and mail it in every time your assessment is due. **Please allow 5 to 7 business days for the check to reach Smartstreet.**

What do I need to do? Write a check payable to your homeowner's association, **as it is written on the coupon**, and mail it **along with your payment coupon** to the address listed on the coupon. **Important: Write your homeowner account number - as it appears on the coupon - on the check.**

Your Bank's Online Bill-Pay

How does it work? Set up your community association as a payee with your bank's online banking bill-pay.

What do I need to do? Please complete your bill-pay setup **exactly** as follows:

- **Payee: University Park Homeowners' Association**
- **Address 1: Coastal Community Association Management**
- **Address 2: P. O. Box 105007**
- **City: Atlanta State: GA Zip: 30348-5007**

Account Number/Reference Number: *Your Homeowner Account Number - as it appears on your coupon*